



1. PERSONAL DATA NOTICE

This Personal Data Notice is issued pursuant to the Data Protection Act 2010.

The Personal Data Protection Act 2010 ("PDPA") sets out the rules which all users of personal data including Americ Corporation Sdn Bhd must obey when obtaining and using information about our customers.

As part of Americ Corporation Sdn Bhd compliance to PDPA and commitment towards the protection of our customer's personal information, Americ Corporation Sdn Bhd has put in place a personal data protection and compliance principles and framework ("Framework") in which Americ Corporation Sdn Bhd stands guided by in the provision of our products and services to our customers ("Products and Services").

2. COLLECTION/SOURCE/PROCESSING OF PERSONAL DATA

As our existing Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be, you would have furnished us or we may have taken from you all or some of the information concerning your name, age, identity card number, passport number, address, gender, date of birth, marital status, photographs, videos, name and particulars of your spouse, beneficiary(ies), occupation, contact information, email address, race, ethnic origin, nationality, bank account particulars and other information in the Application Form, online registration form and other applications or notification to us. We also keep a record of the sales carried out by you and payment of bonuses and other incentives to you.

For persons applying to be our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be, you are required to furnish and complete the information and personal data set out in the Application Form or online registration form to which this Personal Data Notice is attached or published for online registration. If you fail to provide us the information and personal data it shall be deemed that you do not consent to us processing your personal data and accordingly we would not be able to and would not process your application.

We do not collect nor keep any information or personal data about you from any source other than those furnished by you to us as aforesaid or gathered from the sales conducted or carried out by you.

We will not process your personal data for any unlawful purpose and will only process your personal data only for purposes set out in this Personal Data Notice and matters relating thereto.

3. NECESSITY AND PURPOSE OF COLLECTION OF PERSONAL DATA

A) The information and personal data furnished or required to be furnished by you to us or collected by us is absolutely necessary and will be processed for the following purposes which is/are intimately tied up to the performance of the contractual relationship between us:

(i) to determine your eligibility or suitability to be accepted by us as our Valued Privilege Member,

Business Starter, Business Manager or Americ De Beauty Center, as the case may be;

(ii) to calculate, bonus, commission, incentives and other benefits which may be enjoyed by you under our Compensation Plan as the case may be, which computation/processing may be performed by us and in respect of payment of bonuses, commission, incentives or other benefits such computation/processing may be carried out in Malaysia;

(iii) to pay you the bonus and commission or other incentives or benefits as the case may be and to keep proper accounting records between us;

(iv) to determine the rank and promotion in accordance with our Compensation Plan or ;

(v) to verify the compliance of Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be;

- (vi) to enable the resolution of concerns or complaints;
- (vii) to contact and notify you of any events or news or marketing and product updates or launching of new products, announcements, changes to Business Handbook, Policy, Rules and Regulations and other happenings;
- (viii) to procure your upline and/or our other members or consultants to contact you or persons named or mentioned in the Application Form, Nomination Form or other forms to render you their services, advise, counselling and support;
- (ix) to share your information and personal data with us and associate/related companies within Malaysia for analysis of product sales and marketing strategy to enable us to offer better service and products to customers and which would ultimately benefit you as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be;
- (x) to research, develop and improve our products, services, events, programs and multi-level marketing network platform;
- (xi) to keep proper records and to meet all legal and regulatory requirements including but not limited to the submission of your particulars and earnings from bonus, commission, incentives and other benefits to the Inland Revenue Board; and
- (xii) generally to discharge our contractual obligations to you.

B) From time to time in functions, product launches, programs and events organized by us or other parties we may have taken photographs, images and videos of you and/or your spouse, children, relatives and friends and the same may be published in our websites, newsletters, brochures, advertisement, newspapers, write-ups and other media from time to time for the purpose of our event documentation and for publication aforesaid. If you do not consent to us publishing such photographs or images, videos or likeness of you as aforesaid, you have to notify us in writing of your objection and we will not make such publication failing which it shall be deemed that you do consent to such publication.

4. FAILURE AND REFUSAL TO PROVIDE PERSONAL DATA

The information and personal data aforesaid required to be furnished to us is mandatory if you intend to join us or remain as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center as the case may be. Failure to provide us or preventing us from collecting or processing the information and personal data for the purposes aforesaid in item 3 above would result in us :

- (a) being unable to process and determine whether to accept you as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be;
- (b) being unable to calculate bonus, commission, incentives or other benefits and to effect such payment to you or submit your earnings from bonus, commission, incentives or other benefits to the Inland Revenue Board;
- (c) being unable to determine your rank and promotion thereby preventing us from correctly computing the bonus, commission, incentives or other benefits earned by you;
- (d) being unable to verify the compliance by you of the Business Handbook, Compensation Plan, Rules & Regulations, as the case may be;
- (e) being unable to contact and notify you of any events or news or marketing and product updates or launching of new products, announcements, changes to Business Handbook, Policy, Rules and Regulations and other happenings;
- (f) being unable to procure your upline and/or our other members or consultants to contact you from time to time to render you their services, advise and support;
- (g) being unable to share your information and personal data with us and associate/related companies for analysis of product sales and marketing strategy with a view to us being able to offer better service and products to customers and which would ultimately benefit you as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be;
- (h) being unable to keep proper records and to meet all legal and regulatory requirements; and
- (i) generally unable to fulfill our obligations to you as a multi-level marketing company.

5. CONSENT AND CHOICE

By remaining as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be or by submitting and not withdrawing the Application Form and applying to us to join as Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be it shall be deemed that you have consented to us using and/or disclosing the information and personal data aforesaid and such additional information and personal data as you may furnish us from time to time for the purposes and/or to the parties as set out in item 3 and 6 herein and/or for purposes related to the same.

Be that as it may, we would appreciate if you do complete, sign and return the Consent Section of this Notice to us at the address set down below for our records.

You have the right and choice not to furnish us with your personal data or refuse to allow us to utilize the information and personal data for the purposes aforesaid but in such an event :

(a) if you are not already a Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be and have submitted your Application you would have to notify us in writing to withdraw your Application;

(b) if you are already a Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be you would notify us in writing and your appointment will automatically terminate with immediate effect as we would not be able to process the bonus or commission earned by or payable to you.

However if you wish to limit the processing of your personal data or personal data of other persons who may be identified from the information or data furnished by you

to us, you may do so by notice to us in writing and we will remove such information and data from our records and if such removal would result in us being unable to perform our obligations to you or hinder our performance, you would have no choice but to resign or permit us to use such personal data and if you fail to do either, your

appointment shall automatically terminate upon our notification to you.

6. DISCLOSURE

We will not use or disclose your personal data other than for the purpose and to the parties set out in item 3 above. By remaining as our Valued Privilege Member, Business Starter, Business Manager or Americ De Beauty Center, as the case may be you also consent and authorize us to disclose information and your personal data to :

(a) our auditors, consultants, accountants, lawyers, advisers, service providers, speakers, motivators, Americ De Beauty Center, leaders and other employees who has a need to know to carry out their duties;

(b) any person to whom we are compelled or required to do so whether under any law regulations by-laws governmental directives policies or court order;

(c) our related, holding or subsidiary companies including those which may be established in the future.

7. SECURITY

We do take due care to protect personal data and other information from loss, misuse, modification, unauthorized access or disclosure, alteration or destruction and have in place procedures to ensure the compliance thereof.

Should we out source or engage any third party to process the personal data and information on our behalf and for the purposes set out in this Personal Data Notice, we will ensure that such third party provides sufficient guarantees in respect of technical and organizational security measures governing the processing to be carried out and take reasonable steps to ensure compliance with those measures.

8. RETENTION

The personal data processed will not be kept by us longer than is necessary for fulfillment of its purpose and unless required by law, regulations or bye-laws or bodies of any governmental or regulatory bodies for such personal data processed to be kept, we will take all reasonable steps to destroy or permanently delete if it is no longer required for the purpose for which it was processed.

9. DATA INTEGRITY AND ACCESS

We will ensure that the personal data collected or processed by us are accurate, complete, up to date and not misleading subject however that the personal data held by us could only be as accurate as that provided or furnished to us by you. In the circumstances it shall be your duty and obligation to ensure that all information and personal data provided to us are correct, accurate, complete, up to date and are not misleading.

You have a right to request access to and request for correction of information about you held by us which is inaccurate, incomplete, misleading or not up to date and the department to contact with respect to any such inquiries or complaints is :

DEPARTMENT : Customer Service & Support Department
PERSON-IN CHARGE : Manager
TEL : 03-79820268
FAX : 03-79826267
EMAIL : info@americ.com.my

All request for access shall be in writing accompanied by the prescribed fee.

This Notice is issued by:

AMERIC CORPORATION SDN BHD
133, Indah UPC,
3 ½ Miles, Jalan Klang Lama,
58100 Kuala Lumpur